



# TIN CEILINGS

## CORNICE • MOLDINGS • MEDALLIONS

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## MOLDED RESIN MEDALLION INSTALLATION GUIDE

### READ CAREFULLY BEFORE STARTING

#### Installation with light fixture:

1. Turn off the circuit breaker providing power to the light fixture.
2. Remove the light fixture from the junction box.
3. Determine what size junction box you have by measuring the widest point of the junction box. It will be either 3-1/2 in. or 4-1/4 in.
4. Using an appropriately sized hole saw, drill a hole in the center of the medallion.

#### For 3-1/2 in Junction Boxes:

5. Place the canopy from the light fixture on top of the medallion and measure the distance from the back of the medallion to the top of the canopy. The threaded nipple must be long enough to reach from one to the other. Note: It may be necessary to purchase a longer threaded nipple.
6. Back out the 2 screws holding the mounting bar 1/2 in. The ends of the wires should be outside the box and easily accessible.
7. Check for any bumps in the ceiling surface that might need to be smoothed down to allow for a tight fit against the ceiling. Work the medallion from side to side over the mounting bar and push the medallion up to the ceiling surface.
8. Carefully work the flange of the medallion over the ends of the mounting bar. Center the medallion over the junction box and tighten the 2 screws holding the mounting bar to the junction box until the flange of the medallion is firmly against the ceiling.
9. Thread the proper length threaded nipple into the mounting bar.
10. Reinstall the light fixture. Note Any gaps around the outer edge of the medallion can be filled with paintable white caulk, if desired.

#### For 4-1/2 in Junction Boxes:

5. Remove mounting bar from the junction box by packing out 2 screws. The screws must be long enough to reach from the front face of the medallion to the holes in the junction box. Note: It may be necessary to purchase longer screws.
6. Drill two 1/4 in diameter holes in the flange of the medallion that match the locations of the 2 mounting bar screw holes in the junction box.
7. Check the fit of the medallion against the ceiling, centering it over the junction box. The holes in the flange should line up with the holes in the junction box. Smooth out any bumps in the ceiling that interfere with the medallion.
8. Position the medallion and install the mounting bar using the appropriate length machine screws. Tighten screws until the back of the medallion is firmly against the ceiling.
9. Reinstall the light fixture. Note: Any gaps around the outer edge of the medallion can be filled with paintable white caulk, if desired.